

## CURRICULUM VITAE

### Data Pribadi

Nama : Ratna Marcecilia

Jenis Kelamin : Perempuan

Tempat Tanggal Lahir: Jakarta, 29 Maret 1989

Agama : Katolik

Alamat  
Jl. Kelapa Puan XXV Blok AK 5 No. 6, Sektor 1.G  
Gading Serpong – Tangerang  
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### Riwayat Pendidikan

#### Formal

2013 – Sekarang Universitas Esa Unggul, Fakultas Ilmu Komunikasi, Public Relations, Semester 7

2009 Lulus College National Taiwan University

2007 Lulus SMA Tarakanita Gading Serpong

2004 Lulus SMP Tarakanita Gading Serpong

#### Informal

15 November 2016 Workshop “*Business Etiquette Communication*”, Talk INC, Jakarta

15 November 2016 Workshop “*The Table Manner Course*”, Hotel Grand Sahid Jaya, Jakarta

- 27 Mei 2016 Seminar “*Smart and Beautiful Through Public Speaking*”, Universitas Esa Unggul, Jakarta
- 20 Mei 2016 Seminar “*Change Your Word, Change Your Live*”, Universitas Esa Unggul, Jakarta
- 2 April 2016 Seminar “*Becoming an Excellent Leader in Career and Business*”, Universitas Esa Unggul, Jakarta
- 30 Maret 2016 Seminar Communifashion, Universitas Esa Unggul, Jakarta
- 30 Maret 2016 Seminar “Ngobrol Bareng ANTV”, Universitas Esa Unggul, Jakarta
- 28 Maret 2016 Seminar “Nemo”, Universitas Esa Unggul, Jakarta
- 19 Maret 2016 Seminar “*Public Speaking For Business*”, Universitas Esa Unggul, Jakarta.
- 18 Maret 2016 Seminar “*Find Out and Powering Your Passion*”, Universitas Esa Unggul, Jakarta
- 18 Maret 2016 Seminar “*You Are Presentation of Your Mind*”, Universitas Esa Unggul, Jakarta
- 16 Maret 2016 Seminar Technopreuner, Universitas Esa Unggul, Jakarta
- 12 Maret 2016 Seminar “*Increasing Skills Of Leadership*”, Universitas Esa Unggul, Jakarta
- 21 -28 Februari 2016 Workshop Public Relations "Media Internal", Universitas Esa Unggul, Jakarta
- 5 April 2014 Seminar Nasional *Be Creative and Be Success*, Universitas Esa Unggul, Jakarta.
- 5 Desember 2013 Seminar “*How To Be A Public Speaker*”, Universitas Esa Unggul, Jakarta
- 26 Oktober 2013 Seminar Bedah Film “Hanya Kerudung Sampah (#HKS)”

14 September 2013

Workshop “*Build Your Multi Million & Entrepreneurship Through The Worlds largest Market*”, Universitas Esa Unggul, Jakarta

**Pengalaman Kerja**

**1. PT. Putra Andalan Jaya**

Periode Juni 2011 - April 2013

Jabatan Administrator

**2. Caterpillar Montessori School**

Periode 11 Mei 2013 – 10 Mei 2016

Jabatan Guru

**3. Batik Unggul Jaya**

Periode 3 Agustus 2013 – sekarang

Jabatan Administrasi Marketing

**Keahlian**

Komputer Ms. Word, Ms. Excel, Ms. Power Point, Internet